

**District Accountability Committee**  
**October 5, 2022**  
**Minutes**

**Meeting Logistics & Desired Outcomes**

<b>Meeting:</b>	<b>District Accountability Committee</b>				
<b>Date:</b>	<b>October 5, 2022</b>	<b>Time:</b>	<b>5:30 p.m.</b>	<b>Location:</b>	<b>via Meets link</b>
<b>Meeting Facilitator:</b>	Greg				
<b>Meeting Participants:</b> <i>(Who most needs to attend?)</i>	Amanda Francisco, April Dowdy, Jennifer Forbes, LeighAnn Winslow, Jenny Wakeman, Greg Rabenhorst, Hollee Hayes, Lisa Clark, Anna Smith, Matt Cole, Laurie Kuntz, Michelle Kipp, Sarah Rhodebeck;				
<b>Meeting Objectives:</b>	Election of officers; Performance Framework; Budget Summary				
<b>Time Keeper:</b>					
<b>Note Taker:</b>					

**Agenda Items and Next Steps**

<b>Time</b>	<b>Agenda Item Discussion/Decisions/Tasks</b>	<b>Facilitator</b>	<b>Pre-Meeting Notes</b>	<b>Notes &amp; Next Steps <i>(serves as a reminder of responsibilities following the meeting)</i></b>
<b>5:30</b>	<b>Introductions/Celebrations/</b>	<b>All</b>		<ul style="list-style-type: none"> <li>• Homecoming week was a great success.</li> <li>• Over 400 students (60%) attended the Homecoming Dance.</li> <li>• Atmosphere and feedback has been very positive.</li> <li>• Hollee's student is going to test for her black belt in karate.</li> <li>• Anna's 6th grade student is doing very well on his own in middle school</li> </ul>
<b>5:35</b>	<b>Election of Officers</b> <ul style="list-style-type: none"> <li>• <b>Chairperson</b></li> </ul>	<b>Greg / All</b>		<ul style="list-style-type: none"> <li>• Chairperson facilitates the meeting along with Greg at times and may have some more very low level</li> </ul>

	<ul style="list-style-type: none"> <li>● <b>Vice Chair</b></li> <li>● <b>Secretary</b></li> </ul>			<p>responsibilities during the meetings.</p> <ul style="list-style-type: none"> <li>○ Anna Smith</li> <li>● Vice Chair helps facilitate if the Chairperson is out. <ul style="list-style-type: none"> <li>○ Laurie Kuntz</li> </ul> </li> <li>● Secretary <ul style="list-style-type: none"> <li>○ Jenny Wakeman</li> </ul> </li> </ul> <p>Committee agreed on the appointment of the above officers.</p>
<b>5:45</b>	<b>Accountability: District Performance Frameworks &amp; UIP process</b> <ul style="list-style-type: none"> <li>● Achievement</li> <li>● Factors making up the rating</li> </ul>	<b>Wakeman</b>	Performance Framework	<ul style="list-style-type: none"> <li>● The overall ratings assigned are based on achievement and growth on state assessments, along with such postsecondary measures as graduation rates.</li> <li>● Only 1-year frameworks will be calculated for the 2022 performance framework cycle. Given that there have been interruptions in state data availability due to the pandemic, the department (CDE) will be unable to produce multi-year frameworks in 2022.</li> <li>● Growth data in 2022 will be limited due to the alternating CMAS assessment schedule in 2021 for elementary and middle schools. Since growth calculations require two consecutive years of achievement data for a given student, growth data will only be available for students with usable achievement data for a given content area in both 2021 and 2022.</li> <li>● Anna and the group discussed communication to parents to let them know that participation rates can affect the overall performance framework.</li> <li>● Discussion on MAP vs state assessments was had including how both affect instruction. Committee feels parents should be more informed of both.</li> <li>● Greg and Jenny will follow up on how schools are getting CMAS results to parents.</li> <li>● Jenny will send Laurie links and more information about District and School Performance Frameworks.</li> <li>● April pointed out the high growth at elementary level which is a positive sign that the district is moving in the right direction.</li> </ul>
<b>6:00</b>	<b>Budget Update</b> <ul style="list-style-type: none"> <li>● FY23 Budget Summary</li> <li>● Audit status</li> </ul>	<b>Lisa</b>	Budget Recap	<ul style="list-style-type: none"> <li>● District is in year 3 of ESSER funds and we will have those additional funds for one more fiscal year after the current year (through the 23-24 year).</li> <li>● Largest expenditures are always staff/personnel salaries and benefits (approx. 80%).</li> <li>● Staff salary schedules increased this year and are reflected in the expenditure increases.</li> </ul>

				<ul style="list-style-type: none"> <li>• Pupil Count this year seems very close to what was projected.</li> <li>• Local v. State share revenue will be available in December when assessed valuation is released by the counties. The budget is based on estimates and projections provided by the county. The share ratio typically does not affect the overall revenue through the School Finance Act.</li> <li>• Student Count is the largest determining factor in district revenue.</li> <li>• In January, Lisa can share county provided assessed valuation which will help homeowners understand why their taxes may be higher or lower.</li> <li>• Current County estimates show that we may be close to being fully funded based on oil and gas valuation.</li> </ul>
<b>6:10</b>	<b>Early Childhood Advisory Updates</b> <ul style="list-style-type: none"> <li>• Enrollment Update <ul style="list-style-type: none"> <li>○ November Count</li> <li>○ 9 open CPP spots</li> </ul> </li> </ul>	<b>Jenny</b>		<ul style="list-style-type: none"> <li>• Registration info. can be shared with families through Town Newsletters and the Libraries.</li> </ul>
<b>6:15</b>	<b>Parental Engagement</b> <ul style="list-style-type: none"> <li>• Parent Teacher Conferences</li> <li>• Upcoming work with CEI on co-creating a graduate profile</li> </ul>	<b>Greg</b>	Meeting Dates: November 2 November 9 5:30 District Office	Parent Teacher Conferences <ul style="list-style-type: none"> <li>• Every school has a schedule. Some schools are doing different performances or open house style events.</li> <li>• Schools are encouraging all conferences to be in person. However, teachers will accommodate parents who want or need to attend virtually.</li> </ul> Graduate Profile Advisory Group <ul style="list-style-type: none"> <li>• November 2 &amp; 9 at the district office. Dinner will be provided per member request. These meetings will be facilitated by CEI.</li> <li>• District leaders are very excited to hear from families and for the graduate profile work to be done.</li> <li>• Lochbuie parent representatives are needed for graduate profile participants.</li> </ul>
<b>6:25</b>	<b>Agenda Setting for January 18</b>	<b>All</b>		<ul style="list-style-type: none"> <li>• Financial Audit</li> <li>• Universal PreK and statewide registration</li> <li>• Teacher salary schedule comparison</li> <li>• District Unified Improvement Plan process</li> <li>• Graduate Profile completion</li> </ul>

<b>Future Topics:</b>			Next Meeting: January 18, 2022 (not including two graduate profile advisory group meetings)
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